

AGC RESOURCE GUIDE



2006 - 2007

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Member Benefits

As an AGC member firm, you are entitled to the following
FREE Services:

Safety

- One two-hour Safety "Site Visit" by Director of Safety Chris Ziegler
- Up-to-date Safety Library & Construction Videos for Loan
- Special Rebate for MCAP contributors for all Job Site Safety Service Subscriptions & Training

Helplines

- Legal Helpline - 3 calls to Associate Member Law Firms on numerous construction-related topics
- Human Resources Helpline - 3 calls to DVM Resources for assistance on HR-related issues
- AGC/OSHA Helpline

Open Shop Contractors

- AGC/Open Shop Labor & Employment Assistance - Attorney Carol Chandler, Stoneman, Chandler & Miller, LLP, 617-542-6789
- Special Rebate from Open Shop Council for Safety Training

Labor

- Labor Relations Guidance
- Jurisdictional Disputes
- Mediation/Arbitration
- Dual-Gate Preparation

Marketing & Public Relations

- Web site Resource, Informational Newsletters
- Awards Programs
- AGC Member Directory
- Resource Guide

Meetings/Events/Interest Groups

- Member Gatherings & Round Table Discussions to Expand Contacts, Knowledge and Business Opportunities
- Technical Series sponsored by Young Contractors Council
- Associate Spotlight Series
- Interest Groups (See page 4)

Resume Service

- For those wishing to submit their resumes for a "Position Wanted"
- For those interested in the candidates, resumes are mailed "personal & confidential" to the requesting party. "Positions Wanted" is published in the monthly eNews. (This service does not provide job postings.)

AGC Conference Center

- One 4-hour use of the conference center which may include any of the following amenities:
 - Data connections
 - LCD & Overhead projectors
 - Easels/White board
 - Podium and Leader's Station
 - VCR Player
 - DVD Player

AGC/ Massachusetts Executive Staff



Robert Petrucelli
President & CEO
petrucelli@agcmass.org

Staff Responsibilities

Bidding & Contracting Procedures
Board/Executive Committee
Industry Coalitions
Legislative Affairs
Public Agency Interface
Boston Builder/State Licensing Courses
Environmental Issues

Interest Groups

AGC/ASM Contractor Relations
Building Code
Government Relations



Mary A. Gately
Director of Market Services
gately@agcmass.org

Staff Responsibilities

Industry Promotion
Owner /Architect and Engineer Interface
Business Development
Marketing/Public Relations
Media Contacts
Community Outreach
Member Events

Interest Groups

AGC/BSA Committee on Recommended Practices in the Building Industry
Business Development/Marketing
Special Programs



Virginia Barrelle
Director of Member Services
barrelle@agcmass.org

Staff Responsibilities

Membership Retention and Recruitment
Group Purchase Programs
Open Shop Issues
Student Chapters

Interest Groups

Information Technology
Young Contractors' Council
Open Shop Council



David Powell
Director of Labor Relations
powell@agcmass.org

Staff Responsibilities

Employee Benefits/Handbooks
Employment Policy/Practice
Benefit & Compensation

Surveys
Labor Agreement Interpretation
Labor & Jurisdictional Disputes
Labor Contract Negotiations
OSHA Liaison

Interest Groups

Education
Fiscal Affairs & HR
Insurance & Bonding
Labor Policy



Christopher Ziegler
Director of Safety
ziegler@agcmass.org

Staff Responsibilities

Customized Safety Training
"On Call" Accessibility for Job Sites
Mock OSHA Inspections
OSHA Standards & Regulations

Committee Liaison

Safety

Patrick Huntington

Garrett Trierweiler

Beacon Hill Presence
massbay119@aol.com

Responsibilities

State House Representation
Legislation/Public Hearings
AGC/Mass PAC
Regulatory Requirements

AGC/Massachusetts Interest Groups/ Committees

Join An Interest
Group or
Committee

Help shape your
Association and
your Industry

Contact the AGC
staff person
for more
information about
committees

AGC/ASM Contractor Relations Committee

The AGC/ASM Contractor Relations Interest Group was formed with the Associated Subcontractors of Massachusetts to foster better communications between the parties as well as to promote a better understanding of the issues and challenges faced by general contractors and subcontractors on a construction project. The ultimate objective is to enable generals and subs to work cooperatively and creatively to avoid and overcome work disruptions that can adversely impact a profitable project.
Staff Liaison - Robert L Petrucelli

AGC/BSA Committee on Recommended Practices in the Building Industry

Formulates guidelines for fair and equitable practices for the solicitation, proposal, award and administration of building construction. Develops publications and programs to educate clients as well as architects and contractors on best practices for the building industry.
Staff Liaison - Mary Gately

Building Code

Recommends Association action and educates members on all matters relating to the state building code and its interpretation by state and municipal building officials. Meetings typically occur on a bi-monthly basis.
Staff Liaison - Robert L. Petrucelli

Business Development/Marketing/Public Relations

Develops programs and workshops that assist member firms in better understanding the marketplace and the clients within it; introduce technical professionals to the topics and trends in BD/Marketing.
Staff Liaison - Mary Gately

Education

Promotes and implements construction management and supervisory level education programs, fosters careers in construction, maintains liaison with Northeastern University and the Student Chapters at Wentworth, UMass Amherst and Fitchburg State College. The committee also administers scholarship programs for individuals seeking advanced education in construction-related programs.
Staff Liaison - Dave Powell

Environmental

Monitors developments relative to state and federal regulations affecting construction sites such as storm water run-off, C&D waste generation and source separation, waste removal and transport, recycling, landfill issues and solid waste market generation. Meets on a regular basis with State DEP and Federal EPA officials to present the viewpoint of the construction industry.

Fiscal Affairs and HR

Monitors developments regarding issues relating to human resources, administrative, taxation and financial affairs affecting construction companies and advises member firms through workshops and special bulletins.

Staff Liaison - Dave Powell

Government Relations

Serves as the liaison between AGC and all state public awarding authorities and the legislature. Recommends legislative policy and establishes a coherent legislative strategy on Beacon Hill. Develops alliances with industry and other parties of interest on common issues. Promotes greater awareness of the legislative and political process to members. Promotes greater awareness of AGC with the legislative and executive branches, public agencies, awarding authorities, and municipalities. Works with state agencies to ensure the fair interpretation and consistent application of state bidding laws. Develops recommended practices for public sector building projects.

Staff Liaison - Robert L. Petrucelli

Information Technology

To inform and educate members relative to the latest developments in hardware, software, and electronic communications; provides a forum for IT personnel to share ideas and experiences.

Staff Liaison - Virginia Barrelle

Insurance & Bonding

Monitors developments both nationally and regionally relative to the insurance and surety industry and furnishes appropriate information, workshops, and materials to members; maintains an active working liaison with the State Rating Bureau and appropriate regulatory agencies.

Staff Liaison - Dave Powell

Safety Committee

Develops loss control programs and activities for construction employers that promote effective and efficient safety practices that ultimately reduce costs to employers; maintains a close working relationship with appropriate state and federal agencies. Provides timely programs to safety directors, supervisors and foremen through OSHA 30 and 10-hour programs.

Staff Liaison - Chris Ziegler

Young Contractors' Council

Develop future leaders and foster camaraderie among personnel of member firms under 40. Meetings encompass educational programs, project tours and social events geared specifically for this targeted audience.

Staff Liaison - Virginia Barrelle

AGC/Massachusetts
Interest Groups /
Committees

Autonomous Divisions

Labor Policy Committee

Available to any AGC member with a collective bargaining agreement, the Committee addresses the issues of labor negotiations, contract interpretation, and all other issues affecting the signatory contractor.

Staff Liaison - Dave Powell

Open Shop Council

Developed to address the many issues and concerns affecting AGC Open Shop Contractors.

Staff Liaison - Virginia Barrelle

Job Site Safety Service

Overview

The AGC Job Site Safety & Construction Services help general contractor and subcontractor firms with accident prevention and loss control efforts. Our full-time Director of Safety, Chris Ziegler, is on call to aid companies with all components of on-site safety issues. Those companies who have taken advantage of the service have found the program to be well worth the investment.

Services

Each program can be tailored to meet a firm's specific requirements and will be held at the location most suitable to the firm's needs, thereby avoiding any lost time for safety and supervisory personnel. Services may include the following:

- Project Safety Pre-Planning
- Safety Management Oversight
- Job Site Inspections throughout New England
- Job Site Hazard Analysis
- OSHA-required Job-Site Training
- Emergency Action Plans
- Tailored Training Programs

For additional information on this Service, contact Chris Ziegler at **theAGC office** email: ziegler@agcmass.org

OSHA 10 HOUR TRAINING MANDATORY FOR THOSE INDIVIDUALS EMPLOYED ON PUBLIC CONSTRUCTION SITES.

AGC
Massachusetts
Videos on Loan

To order, contact
Louise Rullie

Tel: 781/235-2680
Fax: 781/235-6020

email
rullie@agcmass.org

G = General
M = Management
S = Safety
TB = Toolbox

G-1	AGC of MA - Your Information Resource	M-2B	Striving 4 the Best: Implement Total Qual Mgt.	S-20	The Winning Ticket: Housekeeping On The Job Site
M-02	Tot. Qual. Mgt/ Strive for the Best: Implement TQM	RC	Remember Charlie: Phoenix Safety Mgt. Check w/Chris Ziegler	S-21	Getting The Job Done Safely
M-03	Project Management Series: Project Close-Out	S-1	Heightened Awareness: Fall Protection-In Construction	S-22	Breathing Easier: Basics of Respiratory Protection
M-03B	Preparing For Comet	S-2	Hazard Communication: The Message is Safety	S-24	Exposing Facts: Lead Exposure in the Construction Industry
M-04	Reform Workers Comp Systems in MA	S-4	Tips from the Pros- Backhoe-Loader	S-25	Sound Advice: Hearing Conservation On The Jobsite
M-05	Draw the Line- Prevent Sexual/Other Harassment	S-07	Hazard Communication: The System That Works	S-26	Play It Safe: An Overview Of Crane Safety
M-06	Introduction to Project Management	S-08	Safety: The Bottom Line	S-27	A Firm Footing: Pile Driving Safety
M-07	Preplanning	S-09	Just The Facts: Accident Investigation	S-28	Handle With Care: Jobsite Hazardous Waste Safety
M-08	Creating The As-Planned CPM Schedule	S-10	Control the Field: Job-Site Safety Inspections	S-29	Take Control: Lock-Out/Tag-Out
M-09	Project Mgt- Handling Subcontractor Defaults	S-11	Success At The Top: Stairway And Ladder Safety	S-30	Take Charge: Working Safe w/ Temporary Electricity
M-10	Project Closeout	S-12	On Solid Ground: Plan - Safe Excavation & Trench	S-31	Back to Basics: Back Injury Prevention
M-11	Oral Communication	S-14	On Your Guard: Power Tool Safety	S-32	Make The Right Move: Materials Handling Safety
M-12	Written Communication	S-15	Ready or Not: OSHA Inspection & Citation Process	S-34	Think Again: Substance Abuse On The Job Site
M-13	Practical Use of The CPM Schedule	S-16	Step By Step: Job Safety Analysis	S-35	Hot Work: Welding And Cutting Safely
M-14	Project Management: Killer Clauses	S-19	Clearing The Air: Confined Space Entry	S-37	The Best Strategy: Personal Protective Equipment
M-15	Project Management: Killer Clauses II				
M-16	Careers in Construction				

S-38	Get the Job Done Safely: Worker Safety Orientation	(Construction Industry Institute)	Tool Safety
S-40	Take Lead-on-Lead: Understand OSHA's Lead Standard	S-47 Rolling Tower: Mobile Scaffold Safety	TB-07 Employee Accountability
S-41	Make the Move: Trailer Constr Equipment Safety	S-48 Swing Stage Scaffolds: Raise Safety to a New Level	TB-09 Hand Protection
S-416	Sky's the Limit: Scissor & Aerial Platform Safety	S-49 Part of Process: Contractors Guide-Safety Mgt.	TB-11 Fire Extinguisher Operation
S-42	Putting It All Together: Scaffold Safety	S-50 Pave Your Way To Safety: Concrete Paving Safety	TB-13 Laser Safety (1997)
S-428	Breath Easier: Select/Fit & Maintain Respirators	S-51 Controlling The Load: Crane Rigging Safety	TB-14 Traffic Control
S-43	In The Trenches: Excavation Safety For Workers	S-52 Breathe Easier: Respiratory Protect-Constr Ind-Basic	TB-15 Carbon Monoxide Safety
S-432	Avoid Hot Mix Hazards	S-53 On The Go: Forklift Safety	TB-16 Warning Signs
S-44	Work Zone Ahead: Highway Work Zone Safety	S-54 Silica Exposure: It Can Leave You Breathless	TB-17 Working Around High Voltage
S-447	Emergency Medical Response	S-55 Within Safe Limits: Preventing Asbestos Exposure	TB-18 Chemical Safety
S-448	Health Hazards on Highway Construction	S-56 Silica Hazard Awareness For Construction	TB-19 Skid Steer Loader Safety
S-449	Mobile Crane Capacity	SP-01 Heightened Awareness: Fall Protect (Spanish)	TB-20 Cut-Off Saw Safety
S-45	Thinking Ahead: Driver's Safety	SP-02 Special Exposure: It Can Leave You Breathless (Spanish)	TB-21 Compressed Gas Safety
S-450	Mobile Crane Setup	TB-01 Foot Protection	TB-22 Safety Belts For Vehicle Safety
S-451	Specialized Crane Operations	TB-02 Ladder Safety	TB-23 Working Safely Around Explosives
S-453	Crane Rigging Safety	TB-03 Working Safely on Scaffolds	TB-24 Construction Equipment Maintenance
S-46	One Too Many	TB-04 Powder Actuated	TB-25 Environmental Hazards in Construction
			TB-26 Crane Signals

Guide to Allied Associations

American Society of Professional Estimators (ASPE)
John C. Nitchie CPE
Columbia Construction Company
11 Fair Meadow Road
Wilmington, MA 01887
978-664-9500
jnitchie@columbiacc.com

American Council of Engineering Companies of Massachusetts (ACEC)
Abbie Goodman
The Engineering Center
1 Walnut Street
Boston, MA 02108-3616
617/227-5551
tec@engineers.org

Associated Builders & Contractors of Massachusetts (ABC)
Greg Beeman
One Wall Street
Burlington, MA 01803
781/273-0123
info@abcma.org

Associated General Contractors of Massachusetts (AGC/Mass)
Robert Petrucelli
888 Worcester Street
Suite 40
Wellesley, MA 02482
781/235-2680
info@agcmass.org
Associated

Subcontractors of Massachusetts (ASM)
Monica Lawton
One Washington Mall
Boston, MA 02108
617/742-3420
mlawton@associatedsubs.com

The Boston Harbor Association
Vivien Li
374 Congress Street #609
Boston, MA 02210-1807
617/482-1722
mail@tbha.org

Boston Society of Architects (BSA)
Richard Fitzgerald
52 Broad Street
Boston, MA 02109
617/951-1433
rfitzgerald@architects.org

Boston Society of Civil Engineers
The Engineering Center
One Walnut Street
Boston, MA 02108-3616
617/227-5551
tec@engineers.org

Builders Association of Greater Boston (BAGB)
700 Congress Street
Quincy, MA 02169
617/773-1300
www.bagb.org
info@bagb.org

Building Owners and Managers Association (BOMA)
11 Beacon St
Boston, MA 02108
617/399-7840
info@gbreb.com

Building Trades Employers' Association of Boston & Eastern Massachusetts (BTEA)
Thomas J. Gunning, Jr.
150 Grossman Drive,
Suite 313
Braintree, MA 02184
781/849-3220
tgunning@btea.com

Center for Real Estate Development
M.I.T.
77 Massachusetts Avenue
Cambridge, MA 02139
617/253-4373

Construction Financial Management Association (CFMA)
Scott Lerner
Consigli Construction Co., Inc.
197 Main St.
Milford, MA 01757
508-473-2580
slerner@consigli.com

Guide to Allied Associations

<p>Construction Industries of Massachusetts, Inc. (CIM) John Pourbaix 1500 Providence Hwy Suite 14 Norwood, MA 02062 781/551-0182 info@cimass.org</p>	<p>info@gbreb.com Home Builders Association of Massachusetts Linda Donato 2 Liberty Street, Suite 4 Foxboro, MA 02035 508/543-6119 800-632-8168 Fax: 508-543-3382 www.hbama.com ldonato@hbama.com</p>	<p>Massachusetts Alliance for Economic Development Susan Houston 892 Worcester St Wellesley, MA 02482 phone: (781) 489-6262 fax: (781) 489-6263 shouston@massecon.com</p>
<p>Construction Industry Association of Western Massachusetts (CIWM) Gilbert Heitert 96 Industry Avenue, Suite 4 Springfield, MA 01104 413/733-8258</p>	<p>Home Builders Association of Cape Cod 25 Mid-Tech Dr., Suite D West Yarmouth, MA 02673 508/778-2424 www.capecodbuilders.org hba@capecodbuilders.org</p>	<p>Massachusetts Alliance for Small Contractors Bruce Bolling, Exec. Dir. 143 South St. Floor 4 Boston, MA 02111 617/482-8010 info@massalliance.com</p>
<p>Greater Boston Association of Plumbing-Heating-Cooling Contractors (GBPHCC) Hugh Kelleher 520 Commonwealth Avenue Boston, MA 02215 617/292-0418 hughkelleher@aol.com</p>	<p>International Council of Shopping Centers 1221 Avenue of the Americas New York, NY 10020 646/728/3800 Fax: 212/589-5555 www.icsc.org icsc@icsc.org</p>	<p>Massachusetts Association of Plumbing-Heating-Cooling Contractors (MAPHCC) Tom Theroux 178 Forbes Rd, Ste 218 Braintree, MA 02184 781/843-3800 tom.theroux@verizon.net</p>
<p>Greater Boston Chamber of Commerce One Beacon Street, 4th Floor Boston, MA 02108-3114 617/227-4500</p>	<p>International Facility Management Association (IFMA) Lakeside Office Park 591 North Ave., Ste. 3-2 Wakefield, MA 01880 781-245-8808 info@ifmaboston.org</p>	<p>Massachusetts Building Congress Jan Breed 100 Cummings Center Suite 328A Beverly, MA 01915 978/921-9222 jbreed@buildingcongress.org</p>
<p>Greater Boston Real Estate Board/GBREB 11 Beacon Street 1st Floor Boston, MA 02108 617/423-8700</p>		

Guide to Allied Associations

Massachusetts Electrical Contractors Association, Inc. (MECA)
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Suite 208
Dedham, MA 02026
781/320-9811
antoine@meca-network.org

Massachusetts Municipal Association
Geoffrey Beckwith
60 Temple Place
Boston, MA 02111
617/426-7272

National Association of Women in Construction (NAWIC)
617/325-3866
327 S. Adams Street
Ft. Worth, TX 76104-1081
817/877-5551 (National Office)

National Association of Industrial and Office Properties (NAIOP)
David Begelfer
144 Gould Street
Needham, MA 02494
781-453-6900
Fax: 781-292-1089
information@naiopma.org

National Electrical Contractors Association of Greater Boston (NECA)
Glen Kingsbury
106 River Street
West Newton, MA 02465
617/969-2521
gkingsbury@bostonneca.org

New England Mechanical Contractors Association (NEMCA)
Leo Reed
25 Recreation Park Dr.
Suite 202
Hingham, MA 02043
781/740-0414
lar@nemca.org

Painting & Decorating Contractors of Eastern Massachusetts, Inc.
Douglas G. Marshall
Executive Director
230 Gardner Street
Suite 8
P. O. Box 516
Accord, MA 02018

Surety Association of Massachusetts
Jack Curtin
Curtin International Insurance & Bonding Agency, Inc.
83 Bedford Street
Lexington, MA 02420
781/863-0044
johncurtin@mindspring.com

Utility Contractors Association of New England (UCANE)
Anne Klayman
300 Congress Street
Suite 101
Quincy, MA 02169
617/471-9955
ucane1@aol.com

Women's Transportation Seminars
Lisa Brothers
State Transportation Building Library
Ten Park Plaza
Boston, MA 02116
617/338-0063
lbrothers@jnei.com

Industry-Related Public Agencies

Architectural Access Board One Ashburton Place Room 1310 Boston, MA 02108 617/727-0660	Department of Housing and Community Development One Congress Street 10 th Floor Boston, MA 02114 617/727-7762	Division of Capital Asset Management (DCAM) One Ashburton Place Room 1505 Boston, MA 02108 617/727-4050
Boston Redevelopment Authority One City Hall Square Boston City Hall, 9 th Fl. Boston, MA 02201-0001 617/722-4300	Department of Labor and Workforce Development One Ashburton Place Room 2112 Boston, MA 02108 617/727-6573	Massachusetts Bay Transportation Authority 10 Park Plaza Boston, MA 02116 617/222-5000
City of Boston Inspectional Services Department 1010 Massachusetts Avenue Boston, MA 02118-2600 617/635-5300	Department of Public Safety State Board of Building Regulations and Standards One Ashburton Place Room 1301 Boston, MA 02108 617/727-7532	Massachusetts Development Finance Agency 10 th Floor 75 Federal Street Boston, MA 02110 617/451-2477
City of Boston Public Facilities Department 26 Court Street, 10 th Floor Boston, MA 02108-2900 617/635-4848	Department of Public Safety One Ashburton Place Boston, MA 02108-1518 617/727-3200	Massachusetts Highway Department 10 Park Plaza, Rm 3510 Boston, MA 02116 617/973-7500
Department of Conservation & Recreation 20 Somerset Street, 5 th Floor Boston, MA 02108 617/727-5114	Department of Public Works 10 Park Plaza Room 5510 Boston, MA 02116 617/973-7650	Massachusetts Historical Commission The Massachusetts Archives Building 220 Morrissey Boulevard Boston, MA 02125 617/727-8470
Department of Environmental Protection One Winter Street 2 nd Floor Boston, MA 02108 617/292-5500	Designer Selection Board One Ashburton Place Boston, MA 02116 617/727-4046	Massachusetts Housing Authority One Beacon Street Boston, MA 02108-4805 617/854-1000
		Massachusetts School Building Authority 3 Center Plaza, Suite 430 Boston, MA 02108 617/720-4466

Industry-Related Public Agencies

Massachusetts Office of
Business Development
One Ashburton Place
Room 2101
Boston, MA 02108
617/973-8600

Massachusetts Port
Authority
One Harborside Drive,
Suite 200S
East Boston, MA 02128
617/428-2800

Massachusetts State
College Building Authority
136 Lincoln Street
Boston, MA 02111
617/542-1081

Massachusetts Turnpike
Authority
Suite 4160
10 Park Plaza
Boston, MA 02116-3933
617-248-2800

Massachusetts Water
Resources Authority
Charlestown Navy Yard
100 First Avenue
Boston, MA 02129-2089
617/242-6000

National Labor Relations
Board
10 Causeway Street
Room 601
Boston, MA 0222
617/565-6700

Occupational Safety &
Health Administration
Region I
JFK Federal Building
Room E-340
Boston, MA 02203
617/565-9860

Office of Federal Contract
Compliance Programs
JFK Federal Building
Room E-235
Boston, MA 02203
617/624-6780

State Office of Minority &
Women Business
Assistance (SOMWBA)
10 Park Plaza, Suite
3740
Boston, MA 02116
617/973/8692

US Army Corps of
Engineers
New England District
696 Virginia Road
Concord, MA 01742-2751
978/318/811

US Department of Labor
Office of Federal Contract
Compliance
11th Floor
1 Congress Street
Boston, MA 02114
617/525-2054

U.S. General Services
Administration
10 Causeway Street
Boston, MA 02222
617/565-5769

Worcester - City
Managers Economic
Development Office
Philip Niddrie
455 Main Street
Worcester, MA 01608
508/799-1175

Governor's Office
State House, Room 360
Boston, MA 02133
617/727-3600

Massachusetts State Legislature
State House
Boston, MA 02133
House of Representatives
617/722-2000
Senate Office
617/722-1276

Attorney General's Office
200 Portland Street
2nd Floor
Boston, MA 02114
617.727-2200
Ext. 2340 – Bid Protests &
Prevailing Wage

Office of the Inspector General
One Ashburton Place
Room 1311
Boston, MA 02108
617/727-9140

Executive Office of Environmental
Affairs
251 Causeway Street
Suite 900
Boston, MA 02114
617/727-9530

Executive Office of Transportation
and Construction
10 Park Plaza
Room 3170
Boston, MA 02116
617/973-7000

AGC Northeast Chapters

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**MARKET SERVICES/
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**BUSINESS
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